

Enrollment Policies

2023

At Camp Kinneret, our goal is to provide the highest quality experience for our campers. We do this in two important ways. The first is by enrolling campers in specific sessions, thereby allowing campers to develop relationships through a shared camp experience. The second is by maintaining small group size. To achieve these two important goals, we have established the following enrollment policies to maximize balanced group session enrollment. Please review these policies carefully prior to enrolling so that we can best serve you.

Session Enrollment:

Session One is five weeks beginning on June 19th and ending on July 21st. Session Two is four weeks beginning on July 24th and ending on August 18th.

Campers may miss one week in each session (see next paragraph). Available day combinations are limited to those listed in our enrollment materials and on our website. Please note the following options and important deadlines:

- If your camper will be missing time during their camp session, please refer to the 'Absences and Make-up Days' section below for specific make-up day guidelines. If your camper will be missing a full Mon. - Fri. week, you may choose to pay for one fewer week in the applied session. Changes to your missed week can only be guaranteed until April 1st. *(If your vacation will start in one week and end in another and you would like to pay for 4 of 5 weeks in Session One or 3 of 4 weeks in Session Two, this may be possible in some circumstances. Please call the office to discuss your specific situation in advance.)*
- The first day for returning families to submit applications for the 2023 camp season is Wednesday, January 4, 2023. The first day for new families to submit applications for the 2023 camp season is Monday, January 16, 2023. All applications are submitted online to ensure that camp receives complete, accurate, and legible enrollment information. Past Camp Kinneret families are eligible to participate in our January priority enrollment period. Participating in the January priority enrollment period does not guarantee returning families their first-choice day combination but will allow for their applications to be processed before any new family applications.

Session One Campers Wishing to Enroll for Just Two Additional Weeks in Session Two:

The regular minimum enrollment for Session Two is three weeks. However, Session One campers who would like to add just 2 weeks of Session Two, may request this at any time. Requests are added to a waiting list in the order they are received, so it is best to make your request early. As we get closer to the start of camp (no earlier than April 15th), we will start making calls to families based on space available for the 2 weeks they requested. The 2 weeks requested can be any 2 weeks of Session Two. Submitting a request for a 2-week extension does not guarantee the space will be available. The 2-week extension option is only available to campers enrolled in Session One.

Changing Your Enrollment Prior to Camp:

Campers who wish to add a session, change their enrolled day combination, or change their bus stop will be limited to the availability of the session, day combination, or bus stop at the time the change request is made. Consideration will first be given to those campers on the waiting list who had previously requested to enroll in the desired session, day combination or bus stop.

Campers who want to remove a week of their enrollment (maximum one per session), change the week they removed, or re-enroll in the removed week must do so by April 1st. After April 1st, all changes to missed weeks can be requested but are not guaranteed.

Deposits, Fees, and Tuition Payments:

There is a \$50 application fee (per household) charged at the time of application submission that is non-refundable except as outlined below. A deposit of \$400 for each camper, for each session, is also required with the application. The application fee and deposit amounts are fully refundable if the space to enroll your camper is not available when you submit your application. The deposit amount is included in our listed tuition amounts for each session.

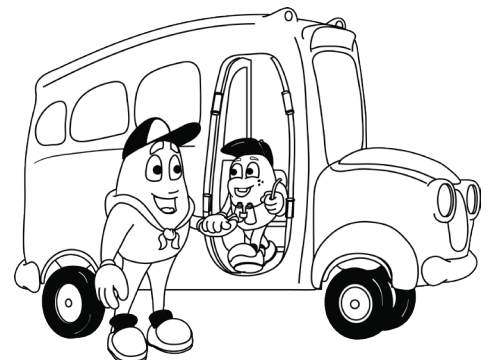
Payment by credit card will incur a 4% processing fee and will be charged with any payment made by credit card and is not refundable. You will not be charged a processing fee if you make payments via ACH or e-check (available for online payments), or via check or cash.

By submitting an application and providing your credit card or bank account information, you hereby give us permission to charge outstanding balances due using the provided payment method if alternate payment has not been made as of the due date. The tuition balance for all sessions is due April 1st or within 14 days of enrollment if after April 1st. All balances must be paid in full 2 days prior to the camper's 1st day of camp.

Absences and Make-Up Days:

Campers may schedule one make-up day for each regularly scheduled camp day that is missed provided that space is available in the camper's group and on the bus. There is no guarantee that space will be available, and if it is not available, no refunds or credits are provided for missed days. **Make-up days are subject to the following provisions:**

1. **If your child will be absent from camp, please call or email the camp office as soon as possible and no later than 8:00 a.m. on that day.** If your camper is not at their bus stop for their scheduled pick up and we have not been notified of their absence in advance, we will consider your child missing. Our office staff will begin calling to reach you and your emergency contacts to ensure your child's well-being. **Make-up days are only available for absences that are called into the office in advance.** Should your child wake up sick in the morning, call the office as early as possible to ensure that you will be able to schedule a make-up for that day.
2. A camper enrolled in Session One **ONLY** must make up any missed days during Session One, and **CANNOT** make up these days in Session Two.
3. A camper enrolled in Session Two **ONLY** must make up any missed days during Session Two, and **CANNOT** make up these days at any other time.



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4. A camper enrolled in Sessions One & Two, who is absent for a day or days in Session One is encouraged to make up these days during Session One, but shall be permitted to make up the days in Session Two provided they are already enrolled and paying tuition for at least two weeks of Session Two.
5. It is the responsibility of the camper's parent or guardian to contact the office to schedule make-up days. **ABSENCES WHICH ARE NOT MADE UP AS PRESCRIBED ABOVE ARE LOST, AND NO REFUND OR CREDIT SHALL BE GRANTED.**
6. There is **NO** charge for scheduling the **first** make-up day for each absence; however, if after scheduling a make-up day you then decide to reschedule that make-up day, a \$25 administrative fee may be charged.
7. No make-up days or refunds for missed days are available for 5 days/week enrollments. When calculating fees for the summer, we account for campers attending 5 days/week to miss a day that can not be made up.
8. Camp will be open on Monday June 19th. If you wish to keep your camper(s) out of camp in observance of the federal Juneteenth holiday, you may request a make-up day (subject to make-up day guidelines described in these policies) or be issued a credit of \$190.00.
9. There is no camp on Tuesday, July 4th. Campers who are enrolled in a day combination that includes July 4th will be issued a credit of \$190.00.
10. Make-up days may happen in advance of a known future absence.
11. Make-up days cannot be scheduled until that session begins. If you want to request a make-up day on one of the 1st two days of a session, please contact the office to learn about your options.
12. Campers who need to leave camp early, must be picked up before 2:00pm. **Campers will not be signed out between 2:00pm - 4:00pm.**

Absences Due to Illness:

Partial refunds will be available if a camper misses 5 or more days of a session due to illness or related to COVID. This applies if a camper is prohibited from coming to camp due to COVID exposure, a positive COVID test, time spent awaiting COVID test results, symptoms of COVID, or non-COVID illness confirmed by a doctor's note. When these guidelines are satisfied, Camp Kinneret and the camper's family will share the cost of missed camp and Camp Kinneret will refund ½ the cost of the missed days.

- A doctor's note is required to qualify for these partial refunds.
- Missed days must be consecutive.

Illness:

Please do not send your child to camp if they show any signs of illness. These may include, but are not limited to cough, fever, shortness of breath, runny nose, sore throat, vomiting, headache, loss of taste/smell, diarrhea, body aches, and fatigue.

If your child has allergies or other chronic conditions which cause any of the above symptoms, please obtain and provide a doctor's note prior to sending them to camp.

If your child stays home from camp due to experiencing any of these symptoms, they may return to camp:

With a doctor's note stating that the symptoms are not COVID-related or symptoms of other contagious conditions.

OR

Following a negative COVID test AND either a doctor's note or 72 hours after symptoms resolve.

OR

10 days following 1st onset of symptoms AND 24 hours with no fever (without medication) AND symptoms are improving.

The above guidelines related to illness may change if the CDC, county, state, federal or other civil authorities' recommendations change prior to the start of camp. If our policies change you will be notified by email.

Withdrawals and Refunds:

Families wishing to withdraw from any session must notify us by April 1st to receive a full refund minus the \$50 application fee and any credit card processing fees.

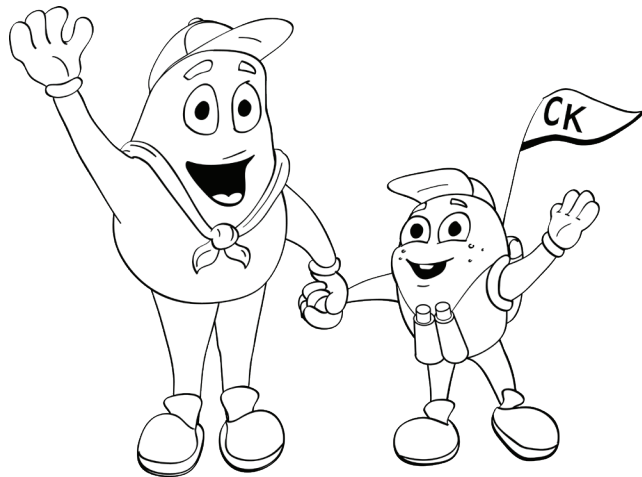
Session withdrawals made after April 1st will qualify for a 50% tuition refund (minus the \$50 application fee and any credit card processing fees) only if requests are received prior to May 15th. The remaining 50% will be held as a credit to be used by any child in your household in future summers.

Session withdrawals made after May 15th will qualify for a 50% tuition credit to be used by any child in your household in future summers (minus the \$50 application fee and any credit card processing fees) only if requests are received by June 2nd (for Session One) or July 6th (for Session Two). The remaining 50% will be forfeited.

Session withdrawals requested after June 2nd (for Session One) or July 6th (for Session Two) will receive no refund or credit.

On rare occasions, a first-time camper entering preschool or kindergarten may not be ready for camp and may withdraw or be asked to leave camp prematurely. Parents/Guardians should carefully evaluate their child's camp readiness and should speak with a camp director at the time of enrollment to help ensure the best decision for each child. In the event that a first-time camper entering preschool or kindergarten is determined by our Leadership Team and/or Camp Directors to not be ready for the camp program, camp will refund 50% of the unused tuition. Camp will retain the remaining 50% on file as a credit towards this camper's enrollment for the following summer, when it is expected that the camper will be more camp ready. The 50% credit shall be held on file for one year and is not refundable or transferable to another family member or family.

Your child(ren) may be dismissed from camp for conduct or behavior which the camp director deems to be detrimental to your child, to the camp program, to other children, or to staff. Camp will refund 50% of the unused tuition should a child be dismissed from camp.



POLICIES CONTINUE ON NEXT PAGE

Questions? Please call the camp office and speak with our Leadership Team! (818) 706-8255 / (805) 523-7711

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Transportation:

Each family selects the bus and stop location of their choosing. Space on the buses and at each stop is allocated on a first come, first reserved basis. If space is not available on the bus or stop of your choice at the time that you enroll, you may request to be waitlisted for that bus and may select the next closest bus and stop available. Families may request that their campers board the bus at one stop in the morning and depart at another stop in the afternoon provided that both stops are on the same bus route. Bus stops may be moved or changed prior to a session beginning based on enrollment. In this case you will be guaranteed space on another nearby bus stop. Families will not be able to adjust their bus stop location after the second week of the current session.

Additional Declarations:

- A. I, and the campers enrolled by me, agree to abide by the rules and regulations established by Camp Kinneret. I understand that unacceptable camper or parent/guardian behavior, including actively undermining any camp rule or regulation or engaging in incivility toward any member of the Camp Kinneret community, may result in disenrollment and/or loss of future enrollment opportunities.
- B. I understand that Camp Kinneret is not responsible for articles of clothing, personal athletic equipment, and belongings that are lost or damaged, whether by fire, theft, natural disaster, or other occurrence. Tablets, smart watches, music players, and other electronic devices are not permitted at camp. Cell phones are best left at home. Campers are not permitted to have cell phones with them, and phones must be left in bags during the camp day. If you need to reach your camper, please call the office. If your child needs to speak with you, we will assist them in the office. Our counselors follow the same guidelines and do not use their cell phones during the camp day.
- C. In the event that Camp Kinneret is asked to participate in filming, interviews, or other similar events, my child(ren) may participate.
- D. I agree that photographs, videotapes, digital pictures, or other media of my child(ren) may be used in advertising the program of Camp Kinneret, Western Association of Independent Camps, and by the American Camp Association and its agents.
- E. I understand that Camp Kinneret does not provide day care, childcare, babysitting, or tutoring services (collectively, "outside services") of any kind. Camp Kinneret will not coordinate, assist in arranging, manage, control, supervise, or ensure any outside services rendered by any member of the Camp's staff. All such arrangements are outside the scope of any Camp employee's employment and are separate and apart from the services provided by Camp. Camp Kinneret therefore disclaims any responsibility or liability for any injuries, damages, claims, or disputes arising from the provision of outside services by any person or entity. By executing this Agreement, Parent/Guardian confirms his/her understanding of this provision and waives and releases Camp, on Parent/Guardian's behalf and on behalf of Parent/Guardian's minor children, from any liability, claims, demands or potential liability, claims, and demands arising out of or relating to Parent/Guardian's retention of any person, including employees of Camp, to provide Parent/Guardian and/or camper with outside services.
- F. I understand that Camp Kinneret provides excess accident medical protection for my child(ren). The camp protection will pay only those covered medical expenses which are not paid by my medical coverage to a specified limit. Each claim is subject to the limitations and exclusions of the policy that is on file in the camp office. Claims must be filed, and treatment received within 30 days of any camp incident for coverage to apply.
- G. I agree that my child(ren)'s name(s) and guardians' phone numbers or email addresses may appear on the group rosters to be provided to the campers in my child(ren)'s group(s). Should I desire to have their names and contact information OMITTED, I will contact the office prior to my child(ren)'s first day.
- H. I understand that some camp activities may be offered at off-site locations such as the beach, local parks, or other camp sites. Camp offers activities such as pony rides, a high ropes course, a 25' rock climbing wall, swimming, archery, gymnastics, and others which have an increased risk, and I permit my child(ren) to participate in them. I understand that each camp activity is offered, provided that staff are available to teach the activity.
- I. I agree to pay any outstanding balances by their due dates. Balance of tuition and fees will be charged to your chosen payment method (based on online payment of application fee & deposits) on April 1st. If I would prefer to pay my balance using an alternate method, I must contact camp before April 1st. Unpaid fees will revert from the Early Bird rates to the regular rates after April 1st. Any check returned by the bank shall be subject to a \$45.00 returned check fee. Should more than one payment be returned unpaid, all future payments may be required in the form of credit card, cash, or cashier's check. If any amount is referred for collection or requires filing of legal action, I agree to pay collection, attorneys', and all other fees associated with the collection or action.
- J. I understand that I must complete both parts of the Camper Health and Information Form each year and understand that this information must be submitted via the online camp form. I further understand that this must be completed by May 1st or upon my application submission if it is after May 1st. My failure to submit this information on time may result in the withdrawal of my camper at camp's discretion. In case of medical emergency, I hereby grant permission to the physician selected by the camp director or their representative to order x-ray, routine tests, and treatment for the health of my child(ren). In the event that I cannot be reached in an emergency, I give permission to the physician selected to hospitalize, secure treatment for, and to order injection and/or anesthesia and/or surgery for my child(ren).

